



AASA

# MINUTES

Winter Meeting - 22-January-2024

NOTE: These minutes were approved by the  
ASHRAE Associate Society Alliance on June 24, 2024.

**TABLE OF CONTENTS****PAGE(S)**

|  |       |
|--|-------|
| Call to Order.....   | 3     |
| Code of Ethics Commitment .....                                | 3     |
| Review of Agenda .....   | 3     |
| AASA Collaboration Agreement and Membership Requirements ..... | 3     |
| Approval of Draft Minutes .....                                | 3     |
| Standing Committee Updates .....                               | 3 - 4 |
| UNEP Presentation .....  | 4     |
| Associate Society Presentations .....                          | 4     |
| Status of Leadership Council .....                             | 4     |
| AASA MBO Review .....  | 4     |
| Other Business .....   | 4     |
| Review of Carryover Action Items .....                         | 4     |
| Adjournment .....  | 4     |

**Attachments:**

|   |              |
|---|--------------|
| Attendee Roster .....                     | Attachment A |
| AASA Collaboration Agreement .....        | Attachment B |
| Government Affairs Committee Report ..... | Attachment C |
| UNEP Presentation .....                   | Attachment D |

**ACTION ITEMS****Chicago W24 - Action Items**

| AI# | PG# | Action Item  | Duty                 | Due Date | Status |
|-----|-----|--|----------------------|----------|--------|
| 1   | 3   | To submit comments for updates to AASA Guidelines  | AASA Representatives | 6/2024   | Open   |
| 2   | 4   | To mail certificates to organizations not present. | Staff                | 6/2024   | Open   |



**MINUTES**  
**CHICAGO, ILLINOIS**  
**MONDAY, 22-JANUARY-2024**  
**9:00 AM – 12:00 PM CST**

**AASA Mission Statement**

To establish a global platform to raise the stature of HVAC&R, related industries and its science and application, in order to influence decision makers in creating a more sustainable world.

**I. Call to Order**

Bjarne Olesen called the meeting to order at 9:00 am

**II. Ethics Statement**

ASHRAE's Ethics Statement was read into the record by Bjarne Olesen

*In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and we shall avoid all real or perceived conflicts of interests.*

Code of Ethics: [Code of Ethics | ashrae.org](https://ashrae.org/Code-of-Ethics)

Core Values: [ASHRAE's Core Values | ashrae.org](https://ashrae.org/ASHRAE-s-Core-Values)

**III. Members Present** (Attachment A)

**IV. Review of Agenda**

There were no additions or changes to the agenda as written

**V. AASA Collaboration Agreement and Membership Requirements** (Attachment B)

a. AASA Guidelines

b. Document from BOD Task Force (AASA application request)

Collaboration agreement discussion allows AASA organizations to purchase publications at member prices; this does not include Certifications. Consensus document between Ad Hoc and AASA is needed to take draft to BOD for approval. AASA needs more time to review edits. **NOTE:** After the meeting a few comments were received and an updated agreement was presented to the BOD by the Presidential AdHoc.

**AI 1** Organizations to submit comments for updates to AASA Guidelines

**VI. Approval of Minutes**

**MOTION:** That the minutes from the June 26, 2023 Annual Meeting of AASA be approved.

**MOTION PASSED.** (unanimous voice vote, chair not voting)

**VII. Standing Committee Updates**

• **Communications Committee** – no report

• **Government Affairs Committee** - Choi

Government Affairs Work Items (Attachment C)



AASA GAC may report for following topics of regional or national policy on each regions

- Climate change and Building decarbonization (2023 & 2024)
- Refrigerants and their responsible use
- Energy efficiency & labeling
- Evaluation methods of performance
- Indoor air quality & airborne (2022)
- International standards

- After 2024, GAC will determine a specified topics later

- **Website Committee** - no report

## VIII. Presentation by UNEP: "UNEP – New Strategic Initiatives" (Attachment D)

## IX. Presentations by Associate Societies (5 minutes each)

| Organization | Presenter      | Organization | Presenter       |
|--------------|----------------|--------------|-----------------|
| SAREK        | Jun-Young Choi | AGFR         | Gratiela Tarlea |
| IIR          | Didier Coulomb | AiCARR       | Claudio Zilio   |
| PHVACR       | M Baig         |              |                 |

## X. Status of the Leadership Council - Olesen

- AASA Leadership Council members; position for Africa-Middle East Councilor will be announced when councilor has been advised.

Councilor

AASA Africa-Middle East

### • AASA MBO Review - Olesen

| MBO #  | Description   | Action/Initiatives  |
|--------|---|---|
| MBO #1 | Increase visibility and impact of AASA within and outside ASHRAE  | <ol style="list-style-type: none"><li>1. Hold AASA meetings outside NA<ol style="list-style-type: none"><li>a. The winter meeting should always be at ASHRAE; but sometimes the second yearly meeting could be in connection where one of the federations are meeting. As example REHVA every third year at the combined REHVA yearly meeting and CLIMAxXX conference. It could also be in connection with an international CRC. This could increase cooperation between AASA members and ASHRAE in the region.</li></ol></li><li>2. Invite federations and industry associations to become AASA non-voting members or liaisons.</li><li>3. International Webinars</li><li>4. Each winter meeting organize an AASA seminar in the technical program</li></ol> |
| MBO #2 | Update alignment of Board approved rules, AASA requirements, etc. | <ul style="list-style-type: none"><li>o Some of the requirements in the rules like AASA members must send a yearly report to ASHRAE and exchange of library needs to be rewritten.</li></ul>  |

## XI. Other Business – Olesen

- Procedure for getting feedback from AASA Members
- AASA Membership Certificates were distributed to those present.

**AI 2** Staff to mail certificates to organizations not present.

- Basecamp link [AASA General Assembly \(basecamp.com\)](https://basecamp.com/aasa/general-assembly)



## Review of Carryover Action Items

| <b>2023 AASA ANNUAL MEETING (26-June-2023)</b> |            |  |             |               |            |
|--|------------|--|-------------|---------------|------------|
| <b>AI#</b>                                     | <b>PG#</b> | <b>CARRYOVER ACTION ITEMS</b>                                      | <b>DUTY</b> | <b>STATUS</b> | <b>DUe</b> |
| 1  | 3          | To receive nominations for new Councilor – Africa-Middle East Zone | Vikram      | Open          |            |
| 2  | 3          | To print and mail certificates to AASA members                     | Staff       | Complete      | 1/2024     |
| 3  | 4          | To set up Webex (virtual) Leadership meeting                       | Staff       | Complete      | 12/2023    |

**XII. Next Meeting**

ASHRAE 2024 Annual Conference (22 - 26 June, 2024) – Indianapolis, Indiana

**XIII. Adjournment****UPCOMING EVENTS****ASHRAE 2024****2024 Global Advisory Panel Meeting**

Monday, January 22 • Chicago, Illinois

4:00 pm – 5:00 pm | McCormick Place – Room W176A

**2024 ASHRAE International Conference on Building Decarbonization**

Wednesday, April 17 – Friday, April 19 • Madrid, Spain

**2024 ASHRAE Annual Conference**

Saturday, June 22 – Wednesday, June 26 • Indianapolis, Indiana

**2024 ASHRAE Conference for Integrated Design, Construction & Operations**

Monday, June 24 – Wednesday, June 26 • Indianapolis, Indiana

**The Sixth International Conference on Efficient Building Design**

Thursday, October 3 – Friday, October 4 • Beirut, Lebanon

**IIR 2024****14<sup>th</sup> IIR Conference on Phase Change Materials and Slurries for Ref/AC**

Wednesday, May 29 – Friday, May 31 • Paris, France

**8<sup>th</sup> IIR Conference on Sustainability and the Cold Chain**

Sunday, June 9 – Tuesday, June 11 • Tokyo, Japan

**16<sup>th</sup> IIR-Gustav Lorentzen Conference on Natural Refrigerants**

Sunday, August 11 – Wednesday, August 14 • College Park, MD (USA)

**10<sup>th</sup> IIR Conference on Caloric Cooling & Applications of Caloric Materials**

Wednesday, August 21 – Saturday, August 24 • Baotou, China

**11<sup>th</sup> IIR Conference on Compressors and Refrigerants**

Monday, September 9 – Wednesday, September 11 • Bratislava, Slovakia



### **PHVACR 2024**

**2024 ACRA, 29<sup>th</sup> Expo & Conference**

**Thursday, May 23 – Saturday, May 25 • Lahore, Pakistan [www.hvacr.org.pk](http://www.hvacr.org.pk)**

### **SAREK 2024**

**2024 ACRA, The 11<sup>th</sup> Asian Conference on Ref/AC**

**Sunday, April 21 – Wednesday, April 24 • Jeju, Korea**

### **2024 SAREK Summer Conference**

**Wednesday, June 19 – Friday, June 21 • Yong Pyong Resort**

| Meeting Date                 | Attendees                   | WebEx ID      |
|------------------------------|-----------------------------|---------------|
| January 22, 2024 9:00 AM EDT | 40 In Person      6 Virtual | 2349 171 2024 |

## Details - In Person

| Name                       | Organization | Country        | Email Address                     |
|----------------------------|--------------|----------------|-----------------------------------|
| Javier Korenko Chmielewski | AAF          | Argentina      | Javier_korenko@hotmail.com        |
| Samoel Souza               | ABRAVA       | Brazil         | samoel@cacr.com.br                |
| ARNALDO BASILE             | ABRAVA       | Brazil         | basile@abrava.com.br              |
| Oswaldo De Siqueira Bueno  | ABRAVA       | Brazil         | oswaldo@bueno.eng.br              |
| Madi Sakandé               | U-3ARC       | Burkina Faso   | president@u-3arc.org              |
| Xudong Yang                | CCHVAC       | China          | xyang@tsinghua.edu.cn             |
| Bolivar Monroy             | ACAIRE       | Colombia       | direccióntecnica@acaire.org       |
| Giovanni Barletta          | ACAIRE       | Colombia       | Giovanni.barletta@hotmail.com     |
| Claudia Sanchez            | ACAIRE       | Colombia       | Direccionejecutiva@acaire.org     |
| Iliana Georgia Georgakakou | TEE          | Greece         | ilianageorgia@gmail.com           |
| Edward Tsui                | ASHRAE       | Hong Kong      | Edward.tsui@intelligent-net.com   |
| Aakash Patel               | ASHRAE       | India          | aakash@volpaksystems.co.in        |
| Ashish Rakheja             | ISHRAE       | India          | Ashish.rakheja@aeonconsultants.in |
| Luca Alberto Piterá        | AiCARR       | Italy          | lucapitera@aicarr.org             |
| Farhan Adil Mehboob        | ASHRAE       | Pakistan       | farhan.mehboob@smehboob.com       |
| Farooq Mehboob             | ASHRAE       | Pakistan       | Farooq.Mehboob@smehboob.com       |
| Muhammad Omer Khan         | ASHRAE       | Pakistan       | M.umer.khan.329@gmail.com         |
| Mohammad Abbas Sajid       | ASHRAE       | Pakistan       | mabbassajid@gmail.com             |
| Cesar Luis Lim             | PSME         | Philippines    | cesarluis.lim@gmail.com           |
| Ana Fernandes              | EFRIARC      | Portugal       | 1vogal@efriarc.pt                 |
| Carlos Lisboa              | EFRIARC      | Portugal       | carlos.lisboa@navitas.pt          |
| Ioan Silviu Dobosi         | AIIR         | Romania        | ioansilviu@dosetimpex.ro          |
| Catalin Lungo              | AIIR         | Romania        | clungu@yahoo.com                  |
| Gratiela Tarlea            | AGFR         | Romania        | gratiela.tarlea@gmail.com         |
| Tamara Bajc                | KGH          | Serbia         | tbajc@mas.bg.ac.rs                |
| Bratislav Blagojevic       | KGH          | Serbia         | bbata@medianis.net                |
| Marko Ignjatovic           | ASHRAE       | Serbia         | marko.ignjatovic@masfak.ni.ac.rs  |
| Beungyong Park             |              | South Korea    | qkqudy@gmail.com                  |
| Jinkyun Cho                |              | South Korea    | jinkyun.cho@hanbat.ac.kr          |
| Sung Lok Do                |              | South Korea    | sunglokdo@hanbat.ac.kr            |
| Thomas Doebeli             | SWKI         | Switzerland    | thomas.doebeli@promotionei.com    |
| Ruth Carter                | CIBSE        | United Kingdom | Rcarter@cibse.org                 |
| Graeme Fox                 | IOR          | United Kingdom | Graeme.fox@thebesa.com            |
| Stephen Gill               | IOR          | United Kingdom | ashrae@stephencgill.com           |
| Andy Pearson               | IOR          | United Kingdom | apearson@star-ref.co.uk           |
| Stephanie Kunkel           | ASHRAE       | United States  | skunkel@jmt.com                   |
| Dennis Knight              | ASHRAE       | United States  | dknight@wholebuildingsystems.com  |
| Megan Cruz                 |              | United States  | Mcruz@mckinley-advisors.com       |
| Thomas Phoenix             | ASHRAE       | United States  | Tphoenix@tphoenixconsulting.com   |
| Lixia We                   | ASHRAE       | United States  | Lixia.Wu@cushwake.com             |
| Cu Nguyen Khanh            | VISRAE       | Vietnam        | Cnkhanh1986@gmail.com             |
| Joslyn Ratcliff            | ASHRAE Staff | United States  | Jratcliff@ashrae.org              |

Tammy Catchings  
Pacia Wright

|              |               |                       |
|--------------|---------------|-----------------------|
| ASHRAE Staff | United States | tcatchings@ashrae.org |
| ASHRAE Staff | United States | pwright@ashrae.org    |

## Details - Virtual

| Name               | Society | Country  | Email Address                   |
|--------------------|---------|----------|---------------------------------|
| Irene Reichert     | OEKKV   | Germany  | irene.reichert@sir-eurasburg.de |
| Rainer Jakobs      | DKV     | Germany  | dr.rainer.jakobs@t-online.de    |
| Akio Miyara        | JSRAE   | Japan    | miyara@cc.saga-u.ac.jp          |
| Noboru Kagawa      | JSRAE   | Japan    | matsuda.kenji.ab@jsrae.or.jp    |
| Mohammad Riaz Baig | PHVACR  | Pakistan | mrbaig2@yahoo.com               |
| Saqib Rasool       | PHVACR  | Pakistan | hvacr.org.pk@gmail.com          |